



International Shipping Instructions
Genomic DNA Sample Submission

LC Sciences provides the following information to facilitate the international shipment of genomic DNA samples. We serve many customers overseas and shipping into the United States has not been a problem.

1. Make sure you have completed a Sample Submission Form. Email the form to us before hand **AND** include a copy in the box with your DNA sample.
2. Label the sample tube(s) clearly as labeled on the Sample Submission Form.
3. Prepare the DNA sample for shipping:
 - 3.1. The sample should be suspended in 1X TE buffer at $\geq 50\text{ng}/\mu\text{l}$.
 - 3.2. Prior to shipment, store the mixture at -80°C .
4. Pack the sample in a thermo-stable shipping box. A box with a wall thickness of at least 1.5 inches is recommended.
5. Use a **MIX** of dry ice and regular freezer ice blocks. This will keep the temperature low for the longest time. Make sure the box cover is tight when packaging and tape it.
6. Use express services (fastest delivery offered), such as DHL, FedEx, UPS or USPS.
7. Your international carrier will require you to complete a commercial invoice to be included with the shipment.
 - 7.1. The commercial invoice should describe the contents as “non-hazardous, non-contagious research sample”.
 - 7.2. Also state that the “contents are non-restricted under IATA DG regulations”. Declare the value of the goods to be \$1. (See Sample Commercial Invoice, Appendix A)
8. Outside the shipping box should be labeled with “temperature sensitive, keep refrigerated”

**TEMPERATURE SENSITIVE
KEEP REFRIGERATED**



9. Ship to the following Address:

Attention: Sample Receiving
LC Sciences
2575 West Bellfort, Suite 270
Houston, TX 77054
USA
Tel: 713 664-7087

2575 West Bellfort St.
Suite 270
Houston, TX 77054
USA

PHONE (888) 528-8818
FAX (713) 664-8181
E-MAIL info@lcsciences.com
WEB SITE <http://www.lcsciences.com>

Date: ____ / ____ / ____

COMMERCIAL INVOICE

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Company Name:		Invoice #:	
		Reference / Order No.:	
		FedEx Express Air Waybill Number:	
Ship From		Ship To	
Name:		Name: LC Sciences	
Address:		Address: 2575 West Bellfort St. Ste. 270	
City/State/Zip:		City/State/Zip: Houston, TX 77054	
Phone:	Fax:	Phone: 713-664-7087	Fax: 713-664-8181
Importer Other Than Recipient:		Check One:	
Name:		<input type="checkbox"/> CIF	Country of Export:
Address:		<input type="checkbox"/> FOB	Country of Manufacture:
City/State/Zip:		<input type="checkbox"/> C&F	Country of Destination: USA
Phone:			Currency:
Fax:			

Package Information							
Qty	Unit of Measure	Type of Pkgs.	No. of pkgs	Unit Value	Commodity Description	Weight	Total Value
1	Each	Tubes	1	1	Research Sample (Non-Hazardous, Non-Contagious)	< 1lb.	\$1.00
					Contents are non restricted under IATA DG regulations.		
Total Number of Packages					Total		

____ / ____ / ____

Signature of shipper/exporter (type name and title and sign)
 I declare all the information contained in this invoice to be true and correct

Date: _____